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6.3.1 WELFARE AND PERFORMANCE APPRAISAL

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Dr. Virambhai Rajabhai Godhaniya

College of Arts, Commerce, Home Science and
Information Technology for Girls, Porbandar

Managed by Shri Maldevji Odedra Smarak Trust

M.G. Road, Khijdi Plot, PORBANDAR - 360575. Ph. (O) 0286-2247709, (P) 0286-2246866
Website : drvginstitute.org • E-mail : drvrgodhaniahl@rediffmail.com

NOTICE

તા.૦૮-૦૪-૨૦૧૯

એક્યુએઆર-૨૦૧૯-૨૦૨૦

આઈક્યુએસી

નવા એક્યુએઆરને અનુલક્ષીને નવા સત્રથી નીચેની બાબતોને ગંભીરતાથી લેવા તમામ અધ્યાપકોને સુચિત કરવામાં આવે છે.

(૧) Linkage

દરેક ડિપાર્ટમેન્ટે આશરે એક બસમાં સમાય તેટલી સંખ્યામાં પોતાના ડીપાર્ટમેન્ટની વિદ્યાર્થીનીઓને અન્ય કોલેજ કે યુનિવર્સિટીની મુલાકાતે લઈ જવી.

(૨) Research (Individual)

દરેક ફરજિયાત બે સેમિનાર અને એક ISBN જર્નલમાં આર્ટિકલ્સ પ્રદર્શિત કરવા.

(૩) Research (Department Level)

દરેક ડિપાર્ટમેન્ટે ફેકલ્ટીને સાથે રાખીને થોડાક વિદ્યાર્થી પસંદ કરી પોતાના કોર્સને અનુલક્ષીને પ્રોજેક્ટ રિપોર્ટ બનાવવાના રહેશે. આ પ્રોજેક્ટ રિપોર્ટની જવાબદારી એચઓડીની રહેશે પરંતુ તે પ્રોજેક્ટ આખા ડીપાર્ટમેન્ટલ કહેવાશે તેમાં પ્રોજેક્ટ માટે તમામ ફેકલ્ટીના નામ દર્શાવવાના રહેશે. પ્રીન્ટીંગ અને બાઈન્ડીંગનો ખર્ચ કોલેજ આપશે.

નીચેના પોર્ટલ વિશે વિદ્યાર્થીનીઓને માહિતગાર કરવી.

(૩) Portal

o Diksha Portal (App)

(Material)

e- PG - UG બંને

o Pathshala

Audio , Vedio, Lectures

પ્ર્યાતનામ પ્રોફેસર દ્વારા

NOTICE

○ સ્વયંમ્ :- આ પોર્ટલ પર આપણી કોલેજનું રજીસ્ટ્રેશન કરાવેલ છે. ખાસ કરીને યુજી પુરૂ કરીને અન્ય કોર્ષ ઓનલાઈન કરવા માટેનું પોર્ટલ છે.

ઉપરોક્ત માહિતી વિદ્યાર્થીનીઓને ટેબલવેટ આપ્યા છે તેનું શું કરશો તેની માહિતી માટે આપેલ છે. આપશ્રી પોતાની રીતે પણ આવા પોર્ટલ કે અન્ય કોઈ સાઈટની વિગત આપના વિષયને અનુલક્ષીને કે જનરલ માહિતી માટે આપવી જો આપશ્રી આવી માહિતી આપતા હોય તો ડીપાર્ટમેન્ટલ રેકર્ડ પર રાખવી.

(૪) ટ્રાન્સલેક્શ સ્કીલ :- (ગુજરાતી, અંગ્રેજી, હિન્દી)

ડીપાર્ટમેન્ટે ફેકલ્ટીની મદદથી વિદ્યાર્થીનીને સાથે રાખી પોતાના વિષયને અનુલક્ષીને એક બુકનો અનુવાદ કરીને ટ્રાન્સલેક્શ સ્કીલનો ઉપયોગ કરી નાખવું અને ડીપાર્ટમેન્ટના રેકર્ડ પર રાખવું.



પ્રિન્સીપાલ
ડૉ. વિ. આર. ગોઢાણીયા આર્ટ્સ
કોમર્સ, હોમ સાયન્સ અને આઈ.ટી.
મહિલા કોલેજ, પોરબંદર



Dr. Virambhai Rajabhai Godhaniya

College of Arts, Commerce, Home Science and
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UGC No. F.8-121/89 (CPP.I) Dated 14-08-1993 • BKNMU : 4102002/2016 • D.E. College Code : 73 • D.E. Grant Code : 264 • D.E. Zone Code : 94

Translation of Notice for Financial Assistance to the teachers.

Date: 08/04/2019

A.Q.A.R. 2019-2020

I.Q.A.C.

The teachers are instructed to take the below mentioned points seriously.

1. Linkage: Every Department must take their students for visits to other colleges or university.
2. Research (Individual): Every faculty must participate in at least two seminars/conferences and publish one article in any ISBN journal.
3. Research (Department Level): Every Department must guide and assign projects related to the courses to the students. The responsibility of the projects will be taken by the HODs and all the faculties must be involved in it. The expenses of printing and binding will be provided by the college.

Make students aware of the below mentioned portals.

- Diksha Portal (App) (Material) – Both e-PG AND UG
- Pathshala – Audio video lectures by expert professors
- Swayam: Our college has been registered on this portal. It provides opportunities for online courses specially in P.G.

The above information is provided to the students so that they can make better use of the tablets provided by the college. You can also provide information regarding other such portals/sites to the students. The information provided should be kept on departmental record.

4. Translation Skill (Gujarati, English, Hindi): Departments should guide students to translate at least one subject related book so as to develop their translation skills.


PRINCIPAL

Ji. V. R. Godhaniya College of Arts

18/06/18

आज शेर IQRAC की मिडिंग एडमिशन मीटिंग
इंडे एपॉइन्टमेंट्स HOD की राशियां लीकीयंग
अपड (अडरिड) ने वीअर्स प्रदान मारे डीइडरेंट,
लकशाय, ओमगाएर लगेरेमां जया देवा मारे अल
आपका पीथ रेगुलेशन अमे ले लेज प्रमाणात्ता
पुडि ला लेना मारे Rs 1500/- अंगुए डरवा डरिड
डरवां आदीं.

(1) Dr. Ketan Shah

KPS

(2) Dr. B. Keshwaly

BKS

(3) Shri Madhwaraja Sahay

R2M

(4) Dr. Kamlesh Achel

KPGT

(5) Dr. Rakeshwar Madhan

RKMOJHA

(6) Dr. Geetabhar Unadkat

GAU

(7) Dr. Subhakar Dempoiker

SPZ

~~(8) Dr. M. N. Vaghela~~

(9) Dr. Kulpunaben Joshi

KJ

(10) Dr. M. N. Vaghela

M. N. Vaghela



TRANSLATION

MINUTES OF THE IQAC MEETING ON 18/06/18

DATE: 18/06/2018

AGENDA

1. DISCUSSION ON PROVIDING FINANCIAL SUPPORT TO TEACHERS.

MEMBERS PRESENT:

1. DR. KETAN D. SHAH
2. DR. BHAVNABEN KESHWALA
3. SHRI R. K. MODHWADIYA
4. DR. KAMLESH GOHEL
5. DR. REKHABEN MODHA
6. DR. GEETABEN UNDAKAT
7. DR. MULJIBHAI VAGHELA
8. SHRI KALPANABEN JOSHI

MINUTES

1. DR. KETAN SHAH, PRINCIPAL, DISCUSSED THE NEED TO PROVIDE FINANCIAL SUPPORT TO VISITING AND FULL TIME AD HOC FACULTIES FOR THE PROMOTION OF RESEARCH AND DEVELOPMENT ACTIVITIES.

ACTION TAKEN REPORT

DECISIONS IN THE MEETING	ATR
IT WAS DECIDED THAT ALL THE VISITING AND FULL TIME AD HOC FACULTIES WILL BE GRANTED LEAVE WITH RUMUNERATION AND AN AMOUNT OF UPTO RS. 1500/- WILL BE AWARDED FOR ATTENDING CONFERENCES/ WORKSHOPS/ REFRESHER COURSES/ ORIENTATION COURSES/ FDPs	THE TEACHERS CLAIMING THE AWARD WILL BE PROVIDED FINANCIAL AID UPTO RS. 1500/-


PRINCIPAL
D.R. V. Godhaniya College of Arts
Commerce, Home Sci. & IT For Girls
Porbandar



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POLICY OF THE COLLEGE TO PROVIDE FINANCIAL SUPPORT TO TEACHING STAFF FOR ATTENDING SEMINARS, CONFERENCES AND WORKSHOPS

Date: 18/06/2018

As per the decision taken by the principal pertaining to the IQAC suggestion pertaining to the financial support for the teachers and thereafter approved by the President, it has been decided that the college will grant leave with remuneration and provided financial support of Rs. 1500/- to the visiting and full time ad hoc teachers if claimed within a week of attending the programme.

AIM: To facilitate the Visiting and full time Ad hoc teaching staff to attend Conferences/ Workshops/ Refresher Courses/ Orientation Courses/ Faculty Development Programmes, etc.

Objectives:

- To encourage and support the teaching staff for academic growth and career advancement.
- To develop research aptitude and improve teaching learning process.
- To pass on the benefit of teacher development to the students

Policy: The College grants leave with remuneration and provides financial support amounting Rs. 1500/- to the visiting and full time ad hoc faculties for attending Conferences /Workshops/Refresher Courses/ Orientation Courses/ Faculty Development Programmes, etc by providing them a reimbursement of the registration fees, subject to approval by the Principal.

PRINCIPAL

Dr. R. Godhaniya College of Arts,
Commerce, Home Sci. & IT For Girls
Porbandar

College Building



Parking



Health Centre



Security Office



Canteen



Sports Ground



NEW CONSTRUCTION UNDER THE RUSA GRANT



OPEN AIR THEATRE



CONFERENCE ROOM



COMPUTER LAB



LIBRARY



HOME SCIENCE LAB



LANGUAGE LAB



CENTRAL HALL



CLASSROOMS



PANCH HAT
 Porbandar, Gujarat, India
 15, Khijadi Plot, Dr V R Godhaniya College Area, Porbandar, Gujarat 360575, India
 Lat 21.637831°
 Long 69.617641°
 06/05/22 10:47 AM



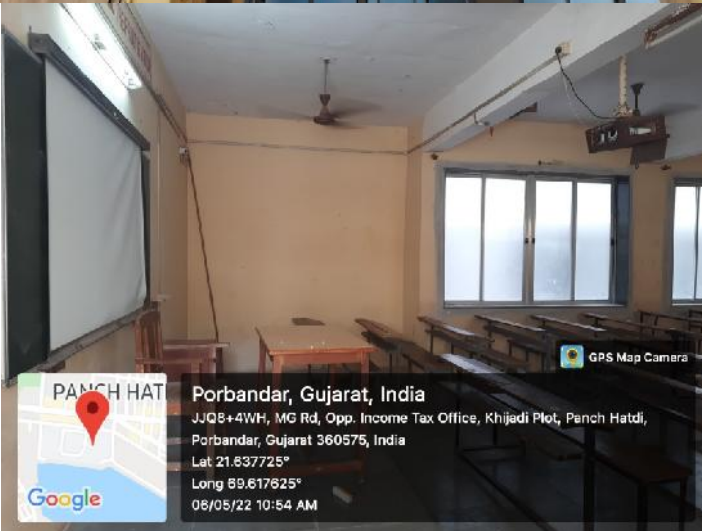
PANCH HAT
 Porbandar, Gujarat, India
 JJQB+4WH, MG Rd, Opp. Income Tax Office, Khijadi Plot, Panch Hatdi, Porbandar, Gujarat 360575, India
 Lat 21.637927°
 Long 69.617596°
 06/05/22 10:45 AM



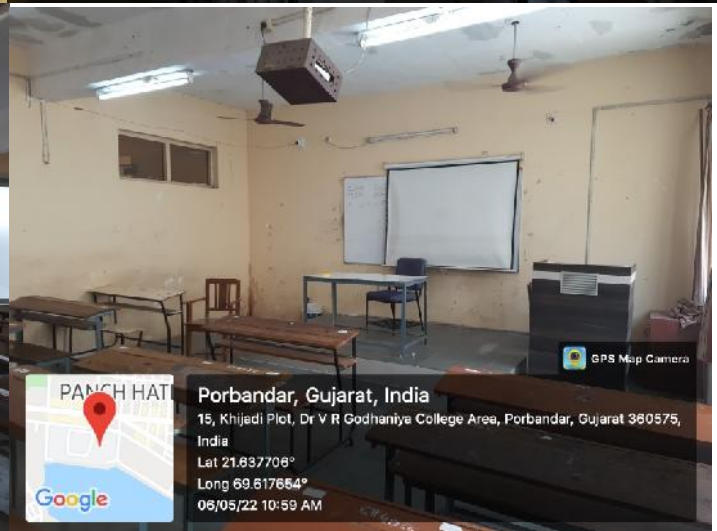
PANCH HAT
 Porbandar, Gujarat, India
 15, Khijadi Plot, Dr V R Godhaniya College Area, Porbandar, Gujarat 360575, India
 Lat 21.637773°
 Long 69.617642°
 06/05/22 10:44 AM



PANCH HAT
 Porbandar, Gujarat, India
 JJQB+4WH, MG Rd, Opp. Income Tax Office, Khijadi Plot, Panch Hatdi, Porbandar, Gujarat 360575, India
 Lat 21.637782°
 Long 69.617629°
 06/05/22 10:44 AM



PANCH HAT
 Porbandar, Gujarat, India
 JJQB+4WH, MG Rd, Opp. Income Tax Office, Khijadi Plot, Panch Hatdi, Porbandar, Gujarat 360575, India
 Lat 21.637725°
 Long 69.617625°
 06/05/22 10:54 AM



PANCH HAT
 Porbandar, Gujarat, India
 15, Khijadi Plot, Dr V R Godhaniya College Area, Porbandar, Gujarat 360575, India
 Lat 21.637706°
 Long 69.617654°
 06/05/22 10:59 AM

Auditorium



ADMINISTRATIVE OFFICE



CENTRAL ACCOUNT OFFICE



EXAMINATION CENTRE





**INTERNET LAB
SECTION 2**



LADIES STAFF ROOM



GENTS STAFF ROOM



CAREER COUNSELING AND DEVELOPMENT CENTRE



Museum



P.G. CENTRE



NSS/ NCC OFFICE



— DR. V. R. GODHANIYA COLLEGE OF ARTS COMMERCE HOME SCIENCE AND IT FOR GIRLS

ANNUAL PERFORMANCE APPRAISAL FOR THE FACULTIES FOR THE YEAR 2021-22

EMPLOYEE DETAILS

Name : Dr. Bhavani Ranjitbhai Keshwale
 Designation : Assistant Professor
 Department : Economics
 Date of Joining : 05-04-2012

GUIDELINES

- The filled in forms are to be submitted to the Principal
- The particulars given by the faculties are to be verified with records, originals or copies of certificates by the HoDs and particulars of the HoDs are to be verified by the Principal.

1. Educational Qualification: ^{✓ 3-Marks} 3 Marks for Ph.D. and 2 Marks for NET/SET (Maximum- 5)

Qualification	Status (mention – Completed, Pursuing, Not registered)
Ph. D	Completed
NET/SET	Not Registered


Additional Qualification mention Post Doctoral achievement - D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. (Copies of certificates to be attached) 3 marks maximum.

2. Total Experience : Maximum 5 marks- each year contains 1 mark - 5 Marks

Nature of Service	Experience		Verified by the HoD
	Years	Months	
College Teaching	10	08	<u>Bhavani</u>
School Teaching			
Research			
Industry			
Others <u>Visiting</u>	08	03	<u>Bhavani</u>
Total	18	11	<u>Bhavani</u>

ACADEMIC PERFORMANCE INDICATORS (APIs)

1. Additional Teaching Hours Per week

Category (AP/ Assoc. Prof./ Prof.)	Hours of Teaching Allotted per week	Hours of Teaching Prescribed per week as per norms	Extra Hours of Teaching per week	Verified by HoD
	18	18		

Note : Extra hours allotted per week than the prescribed hours as per norms



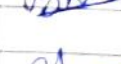

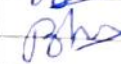

- One hour / week : 1 mark
- Two hours / week : 2 marks
- Three Hours & above / week : 3 marks

2. Course Planning & Execution: 14 marks - 14 Marks

Note: Teachers are evaluated by the HODs and HODs are to be evaluated by the Principal and Principal to be evaluated by IQAC

1. Syllabus (completion of all units) : 2 marks ✓
2. Regularity in attending the classes : 2 marks ✓
3. Maintenance of question bank : 1 marks ✓
4. Use of Teaching Aids & Advanced Methodology : ✓ 2 marks (PowerPoint, YouTube, Chart, Smart class room, Models, Google Class & E- Content)
5. Usage of Library (visits & Book borrowing) : ✓ 1 mark
6. Lesson plan well prepared : 1 mark ✓
7. Notes of lesson - Updated fully & confined to syllabus ✓ : 2 marks
8. Course file well maintained : 1 mark ✓
9. Conduct of internal tests & Assignment - sincere evaluation: 1 mark
10. Special extra efforts : ✓ 1 mark (Special classes, revision, focus on tough portions)

3. Academic Results: 10 Marks - 10 Marks

Class	Year	Subjects	Analytical	Theory	Pass Percent	Marks	Verified by HoD	
B.A. Sem-6		Micro Eco-1			100%			
		International Eco 1			100%			
		Economics Thou			100%			
		gHts-1						
		Micro eco-2			100%			
		International Eco 2			100%			
		Economics -			100%			
		Thoughts - 2						
Total								

Note : Marks to be awarded for each subject and the total of marks obtained to be divided by the number of subjects to arrive at the final mark.

4. Guideship approval : - 3 marks

Name of the University	Approval & Reference Number

5. Students Guideship (Year Wise) : 5 marks

No. of UG projects Guided	No. of PG / M. Phil Projects Guided	No. of Innovative Projects Selected at National /International Level Competitions	No. of Ph.D Scholars Guided	
			Pursuing	Completed

Note : 1 mark each for UG, 2 marks each for P.G. / M. Phil., 2 marks each for Innovative Projects at National & International level, 3 marks each for pursuing Ph. D & 5 marks each for Ph. D Completion. Subject to a maximum of 5 marks

6. Dedication to service: 5 Marks - 5 Marks

Duty days :
 90-100% - ✓ 5 marks
 80-90% - 3 marks
 < 80%- NIL

Note : The percent of duty days to be arrived based on the no. of days the faculty has actually attended duty over the total no of actual working days.

7. Students' feedback 5 Marks - 5 Marks

Class	Year	Subject	Feedback - Excellent/ Good / Average / Poor	Marks based on grade	Verified by HOD
B.A. Economics Sem-6	2021-2022	Economics	Excellent	5	
Total					

Note : Marks to be given for each subject as shown below based on grade and total marks to be divided by number of subjects.

Grade Marks

- Excellent : 5 marks
- 3 • Good : 4 marks
- Average : 2 marks
- Poor : NIL

8. Value Added Courses/Non-formal Courses: 2 marks

Name of the Course	Date (s)	Course & Year	Verified by HOD

Note : One mark each per course subject to a maximum of 2 marks

RESEARCH AND DEVELOPMENT CONTRIBUTION

1. Publication: 8 Marks

Articles published in ISSN Journal during the year 2021-22

Title	Journal, Volume, issue & Pages	UGC CARE	Others	Verified by HOD

Note :

Articles Published : UGC Approved – 4 marks each, others – 1 mark each

2. Articles presented in Conferences and published in ISBN journal for the year 2021-22
3 Marks

Title	Title, Date(s) and Organizer of the Conference	National / International	Proceedings Indexed	Verified by HOD

Note : International Conference – 2 marks each; National Conference – 1 mark each; Marks to be given only when paper is presented and published in ISBN Journal

3. Books 2 marks

Books published during the year 2021-22 *2 Marks*

Title with ISBN	Authors	Publisher	National / International / <u>Local</u>	Verified by HOD
<i>Attached page 4-8 Books</i>	<i>Co - Authors</i>	<i>C. Jamna Das</i>		<i>[Signature]</i>

Note :

International – 2 marks each; National – 1 mark each; local – 1 mark each Subject to a maximum of 2 marks

4. Grants Fetched 7 marks

i. Research Project Grants during the year 2021-22

Date	Title of the Project	Name of the Funding Agency	Grants Approved	Verified by HOD

Note :

For Minor Research Grants :

- 1 Lakh to 10 Lakhs : 2 Marks

For Moderate Research Grants :

- 10 Lakhs to 50 Lakhs : 5 Marks

For Major Research Grants :

- Above 50 Lakhs : 7 Marks

- Grants for Seminar, Workshop, Conference, FDP, Training – 1 mark each

(Maximum 7 marks)

OTHER CONTRIBUTIONS

1. Workshops/FDPs/EDPs/ Seminars / Symposia / Conferences / Webinars / Faculty Exchange Programme: 3 marks ✓
3 Marks

Name of the event	Period	Place	Organizer / Sponsor	Nature of Contribution	Verified by HoD
One District- One Product Online Workshop	17-01-2022	Hyderabad	MGINCRE	Organizer, resource person or participant	
Mental and physi- cal well being	16-02-2022			65 Students	<i>[Signature]</i>
					<i>[Signature]</i>

Note: Marks to be awarded and Resilience

- Organizer- 3 marks each;
- Resource Person - 2 marks each;
- Guest Lecture - 2 marks each;
- Editorial Board Member - 1 mark each
- Reviewer – 1 mark each
- Participant - 1 mark each (Subject to a maximum of 3 marks)

2. Membership in Professional Bodies 2 marks - 2 marks

Name of the Professional Bodies	Verified by HOD
Member of Indian Red Cross Society Pondicherry	<i>[Signature]</i>
Shree Anubindo Centre	<i>[Signature]</i>
Gujarat Economic Association	<i>[Signature]</i>

Note : Marks to be allotted 1 mark each / Body subject to a maximum of 2 marks

3. Additional Responsibilities: 5 marks - 5 Marks.

NBA / NAAC / NIRF / ATAL/ SWACHTA


Placement Support, Industrial relations- Industrial Visits, Students Internship, On the Job Training, Students Counseling- NCC / NSS/ YRC / Sports etc.

Responsibilities	Verified by HoD in consultation with the concerned staff incharge
Summer Projects, Industrial Visits, students Internship, on the Job Training, Students counseling, <u>NSS</u>	<i>[Signature]</i> National Service Scheme

Note : 1 mark each subject to a maximum of 5 marks

6

4. Contributions in Admissions : (Bonus 10 marks) 10 marks

Name of the Student	Department	College	Verified by HOD
Bharda Shivani	B.ed	Dr. V. R. Godhaniya college	
Vaqa Kuvashi	M.A	"	
Raichura Neha	B.ed	"	
Chudasama Vaibhavi	M.A	"	
Vasoi Nikita	M.A	"	
Odadra Bharti	M.A	"	

Note : 1 mark per admission subject to maximum of 10 marks

Date: 31-03-2022

Signature of Faculty: B.A Economics

VARIFICATION BY HOD 

	Mark	Remarks If any
	54	

It is certified that I have verified all the proof of evidence, original or true copies and found them correct

Signature of the HoD  Dr. Bhavana Ranjitbhui Keshwale (31-03-2022)
with Name & Date

VARIFICATION BY PRINCIPAL

Overall Feedback	Mark	Remarks If any
	54	

It is certified that I have counter verified all the particulars submitted and found them correct.

Signature of the PRINCIPAL
with Name & Date



PRINCIPAL

Dr. V. R. Godhaniya College of Arts
Commerce, Home Sci. & IT For Girls
Porbandar

Sr. No.	Title with page no.	Type of book & authorship	Publisher& ISSN/ ISBN	Whether Peer reviewed	No. of Co-authors	Whether you are main author	API* Score
1	Bharatiya Arth Tantrani Payani Samasyao-2Bharatiya Arth Tantrani Payani Samasyao-2(11)	C. Jamnadas & Co	978-93-81072-29-5	-	12	NO	10
2	Udhyog Sahshikta-2 (12)	C. Jamnadas & Co	978-93-81072-11-0	-	13	NO	10
3	Samagra Lakshi Arthshashtra - 3	C. Jamnadas & Co	978-93-81072-55-4	-	13	No	10
4	Banu Banking & Rashtriya Arth Vyavastha sem-3	C. Jamnadas & Co	978-93-81072-55-4	-	13	No	10
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7	Sahkar-2	C. Jamnadas & Co	978-93-81072-57-8	-	13	No	10
	Sem-2 Paper 10						
8	Rashtriya Arthvidhan Nu Arthshashtra-2 Sem-4 (paper-9)	C. Jamnadas & Co	978-93-810-72-91-2	-		No	10